



**ALABAMA STATE BOARD
OF RESPIRATORY THERAPY**

400 S. Union Street, Suite 270
Montgomery, AL 36104
(334) 265-7125



MINUTES

November 22, 2024

Present:

Ronda Hood Mask	Board Chair
Ed Goodwin	Board Vice Chair
Kristen Johnston	Board Member
Dr. Erin Ozgun	Board Member
Glenn Pippen (via Teams Mtg)	Board Member
Ashley Pool (via Teams Mtg)	Board Member
Elizabeth Sheehan	Executive Director
Paula Little	Assistant Director

Public Attendee:

Wesley Arnold (left at 10:25 a.m.)

The Alabama State Board of Respiratory Therapy held a meeting on November 22, 2024, in the 4th floor conference room located at 400 S. Union Street, Montgomery, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

I. CALL TO ORDER/WELCOME

Board Chair Ronda Hood Mask called the meeting to order at 10:12 a.m. after establishing a quorum was present.

II. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented with the ability to make changes if necessary. Kristen Johnston seconded the motion. The Board voted unanimously to adopt the agenda with no opposition.

III. APPROVAL OF PREVIOUS MINUTES

After review, Ed Goodwin made a motion to adopt the Minutes of the August 23, 2024, meeting as presented. Kristen Johnston seconded the motion. The Board voted unanimously to adopt the Minutes of the August 23, 2024, meeting as amended with no opposition.

IV. EXECUTIVE SESSION

At 10:16 a.m., Ed Goodwin moved the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of applicants, in accordance with Section VII (1) of the Open Meetings Act. The motion was seconded by Kristen Johnston. Board Chair Ronda Hood Mask stated the Board would reconvene at the conclusion of the Executive Session. The motion unanimously passed with no opposition.

At 11:18 a.m., Ed Goodwin motioned for the Board to come out of Executive Session. Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.

- a. Case No. 2023-03 (B.B.) Elizabeth Sheehan notified the Board that Case No. 2023-03 successfully completed the Wellness Program requirements. The licensee joined the Executive Session via Team Meeting to present their case and answer Board questions. After speaking with the licensee and the Board discussion, Ed Goodwin made a motion to remove the licensee from the Wellness Program. Kristen Johnston seconded the motion. The Board voted unanimously to remove the licensee from the Wellness Program.
- b. Case No. 2023-04 (R.D.) Elizabeth Sheehan notified the Board that Case No. 2023-04 successfully completed the Wellness Program requirements. The licensee joined the Executive Session via Team Meeting to present their case and answer Board questions. After speaking with the licensee and the Board discussion, Ed Goodwin made a motion to remove the licensee from the Wellness Program with the added stipulation that the licensee maintain monthly contact with Elizabeth Sheehan through the Board's 3rd quarter meeting of 2025. The Board will review Case No. 2023-04 at that time. Kristen Johnston seconded the motion. Glenn Phippen abstained from the vote. The Board voted unanimously to remove the licensee from the Wellness Program with the added stipulation.
- c. Case No. 2023-07 (T.R.) Elizabeth Sheehan notified the Board that Case No. 2023-07 successfully completed the Wellness Program requirements. The licensee joined the Executive Session via Team Meeting to present their case and answer Board questions. After speaking with the licensee and the Board discussion, Kristen Johnston made a motion to remove the licensee from the Wellness Program. Ed Goodwin seconded the motion. The Board voted unanimously to remove the licensee from the Wellness Program.
- d. Case No. 2024-07 (W.A.) Elizabeth Sheehan notified the Board that Case No. 2024-07 had been working without a license since 2019. Licensee has completed continuing education requirements for reinstatement. After speaking with the licensee and the Board discussion, Ed Goodwin made a motion that the licensee can maintain their reinstated license and to fine the licensee \$500.00 per year (total fine of \$2,500.00). Glenn Phippen seconded the motion. The Board voted unanimously to accept the motion.
- e. Case No. 2024-08 (B.H.) Elizabeth Sheehan notified the Board that Case No. 2024-08 is a self-report who is currently admitted to in-patient care. After discussion, Kristen Johnston made a motion to authorize Elizabeth Sheehan to offer licensee a Wellness Program when the licensee has

completed the in-patient treatment program. Ed Goodwin seconded the motion. The Board voted unanimously to accept the motion.

V. NEW BUSINESS

- a. Board Appointments/Swearing in. Board Chair Ronda Hood Mask administered the Oath of Office to Glenn Pippen and Dr. Erin Ozgun.
- b. Financial Statement. Ms. Sheehan presented the financial statement to the Board. After discussion, Ed Goodwin made a motion to accept the financial statement as presented. Dr. Ozgun seconded the motion. The motion to accept the financial statement as presented passed unanimously with no opposition.
- c. 2026 Budget. Ms. Sheehan presented the 2026 Budget to the Board. After discussion, Ed Goodwin made a motion to accept the 2026 Budget as presented. Kristen Johnston seconded the motion. The motion to accept the 2026 Budget as presented passed unanimously with no opposition.
- d. Interagency Agreement. Ms. Sheehan presented the Interagency Agreement with the Board of Examiners for Dietetic & Nutrition Practice. After discussion, Ed Goodwin made a motion to accept the Interagency Agreement as presented. Kristen Johnston seconded the motion. The motion to accept the Interagency Agreement as presented passed unanimously with no opposition.

VI. CEU QUESTIONS

- a. Critical Care Transport. After reviewing the EMS training course “Mechanical Circulatory Assist Devices” and Board discussion, Kristen Johnston made a motion to approve eight (8) non-traditional continuing education units to licensee Matthew Maples. Ed Goodwin seconded the motion. The motion passed unanimously with no opposition.

VII. LEGISLATIVE REPORT

- a. Compact Update. Ed Goodwin presented the Board with the Respiratory Care Interstate Compact (RCIC) Model Legislation. Elizabeth Sheehan noted that the RCIC needs to go to Legislative Services to be written into Alabama statute format. After discussion, Ed Goodwin made a motion that the Board support statute changes to support and be compliant with the RCIC. Kristen Johnston seconded the motion. The motion passed unanimously with no opposition.
- b. Statute Revision. Elizabeth Sheehan presented the Board with the statute revisions. After discussion, Ed Goodwin made a motion that the Board approve the changes to the statute. Kristen Johnston seconded the motion. The motion passed unanimously with no opposition.

Kristen Johnston made a motion to create a Statute Revision Committee composed of Ronda Hood Mask and Ed Goodwin to review and approve the final version of the statute changes. Dr. Ozgun seconded the motion. The motion passed unanimously with no opposition.

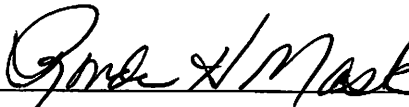
Kristen Johnston made a motion to table all administrative rule changes

previously discussed until the Board creates a full and comprehensive revision of the Alabama State Board of Respiratory Therapy Administrative Code. Dr. Ozgun seconded the motion. The motion passed unanimously with no opposition.


VIII. OTHER BUSINESS

- a. New Licensee List. Elizabeth Sheehan presented the Board with a listing of the new licensees. After review of the list, Glenn Phippen moved to approve and accept the new licensees as presented. Ed Goodwin seconded the motion. The motion unanimously passed with no opposition.
- b. Disciplinary List. Elizabeth Sheehan presented the Board with an updated disciplinary list; the list is on the website.
- c. Property Forms. iPads and keyboards were distributed to the Board members in attendance and they signed property forms corresponding to their devices.
- d. Dates and times of 2025 meetings.
 - i. 2/7/2025 or 3/7/2025 at 10:00 a.m.
 - ii. 4/7/2025 at the ASRC state meeting in Orange Beach
 - iii. 6/6/2025 at 10:00 a.m.
 - iv. 9/19/2025 at 10:00 a.m.
 - v. 12/12/2025 at 10:00 a.m.

- IX. With no further business, Dr. Ozgun motioned to adjourn the meeting. Ed Goodwin seconded the motion. The motion unanimously passed with no opposition. Board Chair Ronda Hood Mask adjourned the meeting at 2:52 p.m.



Ronda Hood Mask, Board Chair



Elizabeth Sheehan, Executive Director