



**ALABAMA STATE BOARD  
OF RESPIRATORY THERAPY**

400 S. Union Street, Suite 270  
Montgomery, AL 36104  
(334) 265-7125

**MINUTES**

February 16, 2024

**Present:**

Ronda Hood Mask  
Glenn Pippen  
Ed Goodwin  
Kristen Johnston  
Ashley Pool  
Elizabeth Sheehan  
Paula Little  
Matt Bledsoe

Board Chair  
Board Vice Chair  
Board Member  
Board Member  
Board Member  
Executive Director  
Assistant Director  
Office of Attorney General

**Absent:**

Dr. Erin Ozgun

Board Member

The Alabama State Board of Respiratory Therapy held a meeting on February 16, 2024, in the 4<sup>th</sup> floor conference room located at 400 S. Union Street, Montgomery, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

**I. CALL TO ORDER/WELCOME**

Board Chair Ronda Hood Mask called the meeting to order at 10:03 a.m. after establishing a quorum was present.

**II. ELECTION OF OFFICERS**

- a. Ed Goodwin nominated and motioned to accept Ronda Hood Mask as Chair. Glenn Pippen seconded the nomination and motion. The nomination and motion to accept Ronda Hood Mask as Chair unanimously passed with no opposition.
- b. Glenn Pippen nominated and motioned to accept Ed Goodwin as Vice Chair. Ashley Pool seconded the nomination and motion. The nomination and motion to accept Ed Goodwin as Vice Chair unanimously passed with no opposition.

### III. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented with the ability to make changes if necessary. Glenn Pippen seconded the motion. The Board voted unanimously to adopt the agenda with no opposition.

### IV. APPROVAL OF PREVIOUS MINUTES

After review, Ashley Pool made a motion to adopt the Minutes of the December 1, 2023, meeting as presented. Kristen Johnston seconded the motion. The Board voted unanimously to adopt the Minutes of the December 1, 2023, meeting as presented with no opposition.

### V. NEW BUSINESS

- a. Financial Statement. Ms. Sheehan presented the financial statement to the Board. After discussion, Ashley Pool made a motion to accept the financial statement as presented. Glenn Pippen seconded the motion. The motion to accept the financial statement as presented passed unanimously with no opposition.
- b. CEU
  - i. AARC only: a committee consisting of Ed Goodwin, Glenn Pippen, and Kristen Johnston was formed to consider the Standards for Continuing Education in Administrative Code section 798-X-8-.02. The committee's recommendations/re-write of the code will be presented to the Board at a future meeting.
  - ii. RRT Exam Credit: The Board clarified that licensees can earn 5 CEUs for taking and passing the RRT examination.
- c. Review 798-X-5-.08 (4) (10). After review, Ed Goodwin motioned to change sub-section (10) to replace 90 days with 60 days to be consistent with sub-section (4). Glenn Pippen seconded the motion. The motion to accept the Administrative Code change passed unanimously with no opposition. Elizabeth Sheehan will pursue code change procedures.
- d. Temporary License Criteria. Ed Goodwin led a discussion concerning temporary licenses including the elimination of, removing the renewal option, or changing time frames. Any changes would require a change in Alabama Law. The Board decided to revisit the issue in the future.
- e. Consolidation Bill. Elizabeth Sheehan provided an update.

### VI. OLD BUSINESS

- a. CEU Audit Update. Elizabeth Sheehan updated the Board on the status of the 2023 renewal.

VII. WELLNESS/DISCIPLINE

- a. Wellness 2024-01. Kristen Johnston motioned to authorize Elizabeth Sheehan to extend a Wellness Contract to the licensee when they come out of in-patient care. Glenn Phippen seconded the motion. The motion passed unanimously with no opposition.
- b. Applicant Review – (A.K.) Glenn Phippen motioned to deny the application based on Administrative Code sections 798-X-7-.02(2) and (4) Grounds for Denial of a License. Elizabeth Sheehan is directed to refund the licensing fee. Ashley Pool seconded the motion. The motion passed unanimously with no opposition.
- c. Renewal Withdraw – (L.A.) Ed Goodwin motioned to refund the renewal fee of the licensee's withdrawn renewal application. Glenn Phippen seconded the motion. The motion passed unanimously with no opposition.

VIII. OTHER BUSINESS

- a. New Licensee Listing. Elizabeth Sheehan presented the Board with a listing of the new licensees. After review of the list, Ed Goodwin moved to approve and accept the new licensees as presented. Ashley Pool seconded the motion. The motion unanimously passed with no opposition.
- b. Dates and times of next meetings.
  - i. 04/08/2024 at the Orange Beach Convention Center
  - ii. June meeting to be determined.
  - iii. 08/23/2024 at 10:00 a.m.
  - iv. 11/08/2024 at 10:00 a.m.

- IX. With no further business, Ashley Pool motioned to adjourn the meeting. Glenn Phippen seconded the motion. The motion unanimously passed with no opposition. Board Chair Ronda Hood Mask adjourned the meeting at 12:04 p.m.



Ronda Hood, Board Chair



Elizabeth Sheehan, Executive Director