



ALABAMA STATE BOARD OF RESPIRATORY THERAPY

400 S. Union Street, Suite 270
Montgomery, AL 36104
(334) 265-7125

MINUTES

August 23, 2024

Present:

Ronda Hood Mask

Ed Goodwin

Glenn Pippen

Dr. Erin Ozgun

Ashley Pool (arrived 10:41 am)

Elizabeth Sheehan

Paula Little

Board Chair

Board Vice Chair

Board Member

Board Member

Board Member

Executive Director

Assistant Director

Absent:

Kristen Johnston

Matt Bledsoe

Board Member

Office of Attorney General

The Alabama State Board of Respiratory Therapy held a meeting on August 23, 2024, in Suite 395 located at 400 S. Union Street, Montgomery, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

I. CALL TO ORDER/WELCOME

Board Chair Ronda Hood Mask called the meeting to order at 10:10 a.m. after establishing a quorum was present.

II. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented with the ability to make changes if necessary. Glenn Pippen seconded the motion. The Board voted unanimously to adopt the agenda with no opposition.

III. APPROVAL OF PREVIOUS MINUTES

After review, Glenn Pippen made a motion to adopt the Minutes of the June 21, 2024, meeting as amended. Ed Goodwin seconded the motion. The Board voted unanimously to adopt the Minutes of the June 21, 2024, meeting as amended with no opposition.

IV. NEW BUSINESS

- a. Financial Statement. Ms. Sheehan presented the financial statement to the Board. After discussion, Dr. Ozgun made a motion to accept the financial statement as presented. Glenn Phippen seconded the motion. The motion to accept the financial statement as presented passed unanimously with no opposition.
- b. Operations Plan. Ms. Sheehan presented the 2025 Operations Plan to the Board. After discussion, Ed Goodwin made a motion to accept the operations plan as presented. Dr. Ozgun seconded the motion. The motion to accept the operations plan as presented passed unanimously with no opposition.
- c. iPad Proposal. Elizabeth Sheehan presented the Board with a proposal to purchase iPads and keyboards for the Board members and staff. After discussion, Ed Goodwin made a motion to accept the iPad proposal as presented. Glenn Phippen seconded the motion. The motion to accept the iPad proposal passed unanimously with no opposition.

V. LEGISLATIVE REPORT

- a. Compact Update. Ed Goodwin updated the Board on the status of the compact. A draft of the compact was presented to the Board.
- b. Statute Revision. Elizabeth Sheehan presented the Board with the statute revisions. Ms. Sheehan asked the Board to review the revisions, edit where needed, and send her all edits/comments by November 1, 2024. She will have a final draft prepared for a vote at the November 8, 2024, meeting.

VI. WELLNESS/DISCIPLINE

- a. Case No. 2023-08 (P.H.) Elizabeth Sheehan presented the Board with the Recommendation of Administrative Law Judge James Jerry Wood in Case No. 2023-08. Judge Wood recommended revocation, a \$500.00 fine, and taxing the licensee with the costs of the proceeding. After review, Ed Goodwin motioned to accept Judge Wood's recommendation. Dr. Ozgun seconded the motion. The motion to accept Judge Wood's recommendation passed unanimously with no opposition.
- b. Case No. 2024-02 (B.T.) Elizabeth Sheehan notified the Board that Case No. 2024-02 has requested and signed a Wellness Contract. After discussion, Ed Goodwin motioned to accept the Wellness Contract. Ashley Pool seconded the motion. The motion to accept Case No. 2024-02's Wellness Contract passed unanimously with no opposition.
- c. Case No. 2024-03 (A.R.) Elizabeth Sheehan presented the Board with the Recommendation of Administrative Law Judge James Jerry Wood in Case No. 2024-03. Judge Wood recommended revocation, a \$500.00 fine, and taxing the licensee with the costs of the proceeding. After review, Ashley Pool motioned to accept Judge Wood's recommendation. Glenn Phippen seconded the motion. The motion to accept Judge Wood's recommendation passed unanimously with no opposition.

- d. Case No. 2024-06 (K.V.) Elizabeth Sheehan presented the Board with the Recommendation of Administrative Law Judge James Jerry Wood in Case No. 2024-06. Judge Wood recommended revocation, a \$500.00 fine, and taxing the licensee with the costs of the proceeding. After review, Glenn Phippen motioned to accept Judge Wood's recommendation. Ashley Pool seconded the motion. The motion to accept Judge Wood's recommendation passed unanimously with no opposition.


VII. OLD BUSINESS

- a. Student List. The Board discussed options for students and tabled the issue until the full Administrative Code revision.


VIII. OTHER BUSINESS

- a. New Licensee Listing. Elizabeth Sheehan presented the Board with a listing of the new licensees. After review of the list, Ed Goodwin moved to approve and accept the new licensees as presented. Glenn Phippen seconded the motion. The motion unanimously passed with no opposition.
- b. Disciplinary List. Elizabeth Sheehan presented the Board with an updated disciplinary list; the list is on the website. Ms. Sheehan will add the new disciplinary cases to the list and website.
- c. Dates and times of next meetings.
 - i. 11/08/2024 at 10:00 a.m.

- IX. With no further business, Glenn Phippen motioned to adjourn the meeting. Ed Goodwin seconded the motion. The motion unanimously passed with no opposition. Board Chair Ronda Hood Mask adjourned the meeting at 11:31 a.m.



Ronda Hood Mask, Board Chair



Elizabeth Sheehan, Executive Director