



## ALABAMA STATE BOARD OF RESPIRATORY THERAPY

400 S. Union Street, Suite 270  
Montgomery, AL 36104  
(334) 265-7125

### MINUTES

April 8, 2024

#### Present:

Ronda Hood Mask	Board Chair
Ed Goodwin	Board Vice Chair
Glenn Phippen	Board Member
Kristen Johnston (via Zoom)	Board Member
Ashley Pool (via Zoom)	Board Member
Elizabeth Sheehan	Executive Director
Paula Little	Assistant Director

#### Absent:

Dr. Erin Ozgun	Board Member
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#### Public Attendees:

Ron Pasemold  
Jabril Diamond  
Erin Cantrell  
Christopher Carr  
Megan Crumpton  
Riva McAlpine  
Shalanda Lee  
Christy Smith  
Christy Goodwin  
Jerry King  
Robert B. Johnson

The Alabama State Board of Respiratory Therapy held a meeting on April 8, 2024, in the Orange Beach Event Center located at 4671 Wharf Parkway, Orange Beach, Alabama. The meeting was posted on the Secretary of State's website, as well as the Board's website, in compliance with the Open Meetings Act.

#### I. CALL TO ORDER/WELCOME

Board Chair Ronda Hood Mask called the meeting to order at 10:07 a.m. after establishing a quorum was present. The board meeting attendees introduced themselves for the public that was present.

## II. ADOPTION OF AGENDA

After review, Ed Goodwin made a motion to adopt the agenda as presented with the ability to make changes if necessary. Glenn Phippen seconded the motion. The roll call vote of the motion to adopt the agenda: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.

## III. APPROVAL OF PREVIOUS MINUTES

After review, Glenn Phippen made a motion to adopt the Minutes of the February 16, 2024, meeting as presented. Ed Goodwin seconded the motion. The roll call vote to adopt the Minutes of the February 16, 2024, meeting as presented: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.

## IV. NEW BUSINESS

- a. Financial Statement. Ms. Sheehan presented the financial statement to the Board. After discussion, Ashley Pool made a motion to accept the financial statement as presented. Kristen Johnston seconded the motion. The roll call vote to accept the financial statement as presented: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.
- b. CEU Questions. After discussing the merits of organ procurement/donation classes and the crucial conversations for mastering dialogue class, Ronda Hood Mask moved that the interested parties be invited to come to the next board meeting and present their cases for continuing education credit. Glenn Phippen seconded the motion. The roll call vote on the motion to hear individual continuing education cases at a board meeting: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.
- c. Burton Over/Under Charges. Elizabeth Sheehan explained the fee errors that have been discovered in the Burton system and the steps that have been taken to correct the errors.

## V. OLD BUSINESS

- a. CEU Audit Update. Elizabeth Sheehan updated the Board on the status of the 2023 Audits.
  - i. Glenn Phippen motioned to authorize Elizabeth Sheehan to begin revocation procedures on licensee 4521 due to non-compliance. Ed Goodwin seconded the motion. The roll call vote on the motion to begin revocation procedures on licensee 4521: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.
  - ii. Ronda Hood Mask motioned to extend the compliance deadline to April 30, 2024, for licensees 73 and 5502. If they remain non-compliant, Elizabeth Sheehan is authorized to begin revocation procedures May 1, 2024. Kristen Johnston seconded the motion. The roll call vote on the motion to extend the compliance deadline to April 30, 2024, for licensees 73 and 5502: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.

iii. Ed Goodwin motioned to extend the deadline for licensees 1955, 2220, and 4788 to pay their fines to April 30, 2024. If the fine has not been paid by May 1, 2024, Elizabeth Sheehan is authorized to begin revocation procedures. Glenn Phippen seconded the motion. The roll call vote on the motion to extend the deadline for licensees 1955, 2220, and 4788 to pay their fines to April 30, 2024: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed.

## VI. LEGISLATIVE REPORT

- a. Consolidation Bill (SB224). Elizabeth Sheehan updated the Board that the Consolidation Bill has been amended and the Respiratory Therapy Board is now excluded from the legislation.
- b. Sunset Bill (SB148). Elizabeth Sheehan updated the Board that the Sunset Bill is in progress in the Legislature, and she is monitoring it for passage.

## VII. WELLNESS/DISCIPLINE

- a. Case No. 2024-02 (B.T.). Glenn Phippen motioned that the Board request a voluntary 1-year license suspension until the Wellness program is complete. If the licensee refuses the voluntary surrender, Elizabeth Sheehan is authorized to initiate revocation procedures. Ashley Pool seconded the motion. The roll call vote on Case No. 2024-02: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion passed unanimously with no opposition.
- b. Case No. 2024-03 (A.R.). Ed Goodwin motioned that Case No. 2024-03's license be suspended for 1 year while licensee is in a Wellness program. Licensee is permitted to apply for a lifting of the suspension after 3 months of Wellness based on progress and communication with the Board. Glenn Phippen seconded the motion. The roll call vote on Case No. 2024-03: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion passed unanimously with no opposition.
- c. Case No. 2024-04 (H.S.). Rhonda Hood Mask motioned that Case No. 2024-04 receive an official letter of reprimand and 6 months' probation. Glenn Phippen seconded the motion. The roll call vote on Case No. 2024-04: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion passed unanimously with no opposition.
- d. Case No. 2024-05 (N.Y.). Glenn Phippen motioned that Case No. 2024-05 be placed in Wellness and monitored for 1 year. Ed Goodwin seconded the motion. The roll call vote on Case No. 2024-05: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion passed unanimously with no opposition.

## VIII. OTHER BUSINESS

- a. New Licensee Listing. Elizabeth Sheehan presented the Board with a list of the new licensees. After review of the list, Ed Goodwin moved to approve and accept the new licensees as presented. Glenn Phippen seconded the motion. The roll call vote on the motion to approve and accept the new licensees: Mask – aye, Goodwin – aye, Phippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed with no opposition.

- b. Dates and times of next meetings.
  - i. 06/21/2024 at 10:00 a.m.
  - ii. 08/23/2024 at 10:00 a.m.
  - ii. 11/08/2024 at 10:00 a.m.

IX. With no further business, Ed Goodwin motioned to adjourn the meeting. Glenn Pippen seconded the motion. The roll call vote on the motion to adjourn the board meeting: Mask – aye, Goodwin – aye, Pippen – aye, Johnston – aye, Pool – aye. The motion unanimously passed. Board Chair Ronda Hood Mask adjourned the meeting at 11:01 a.m.



Ronda Hood, Board Chair



Elizabeth Sheehan, Executive Director