

**Meeting Minutes
November 18, 2016**

The Alabama State Board of Respiratory Therapy met on Friday, November 18, 2016, in Montgomery, Alabama for the purpose of conducting Board Business. The following Board members were present: Vernon Johnson, Chair; William Scott Roberts, Jr., Vice Chair; Ronda Hood, Member; and Debra Laken, Member. Also present were Todd Hughes, Assistant Attorney General; Paula McCaleb, Executive Director; Frank Mitchell, Investigator and Leslie Vinson, Executive Secretary/Recorder.

The meeting was called to order at 10:01 a.m., with a quorum established in the following members: Vernon Johnson, William S. Roberts, Jr., Ronda Hood, and Debra Laken.

The meeting was advertised on the Board's web site as well as the Secretary of State's web site in accordance with the Open Meetings Act.

Mr. Roberts moved that the Board approve the Minutes from June 17, 2016, as written. Ms. Hood seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Hood, and Ms. Laken).

Mr. Roberts moved that the Board enter into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health of Applicant A, B, C, and D in accordance with Section VII(1) of the Open Meetings Act. Ms. Laken seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken, and Ms. Hood.) with the time being 10:28 a.m.

Mr. Johnson reported that the Board would reconvene in Open Session at approximately 10:48 a.m.

Mr. Roberts moved that the Board come out of Executive Session at 11:00 a.m. Ms. Laken seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken, and Ms. Hood).

Ms. Hood moved that the Board approve Ms. Kathryn Laird's application for licensure. Ms. Laken seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood).

Ms. Laken moved that the Board table Dennis Pope's application for licensure until such time as he provides at least two letters of reference and appears before the Board for an interview. Mr. Roberts seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood).

Ms. Hood moved that the Board approve Robert M. Taylor's application for licensure. Ms. Laken seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken, and Ms. Hood).

Ms. Hood moved that the Board table Kathryn Colley's application for licensure until such time as she appears before the Board for an interview. Mr. Roberts seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood).

Ms. Hood nominated Mr. Johnson as Chair. Mr. Roberts seconded the nomination.

Ms. Hood moved that the Board close the nominations for Chair. Mr. Roberts seconded. Motion carried with three in favor (Mr. Roberts, Ms. Laken and Ms. Hood) and one abstention (Mr. Johnson).

Ms. Laken nominated Ms. Hood as Vice-Chair. Mr. Roberts seconded the nomination.

Ms. Laken moved that the Board close the nominations for Vice-Chair. Mr. Roberts seconded. Motion carried with three in favor (Mr. Johnson, Mr. Roberts, and Ms. Laken) and one abstention (Ms. Hood).

Mr. Roberts moved that the Board approve the proposed changes to the rules. Ms. Hood seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood). *Note: Rule and Regulation amendments attached to official Minutes.*

Ms. Hood moved that the Board approve the following meeting dates for 2017: March 10, June 9, September 8, and December 8. Mr. Roberts seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood).

Mr. Roberts moved that the Board adjourn the meeting at 11:12 a.m. Ms. Laken seconded. Motion carried with all in favor (Mr. Johnson, Mr. Roberts, Ms. Laken and Ms. Hood). The next Board meeting is scheduled for March 10, 2017.

Respectfully Submitted,

Vernon Johnson, Chair

William S. Roberts, Jr., Vice Chair

Paula McCaleb, Executive Director

Leslie Vinson, Executive Secretary/Recorder